

Name:

Date:

Welcome Handout
Ms. Haywood's English Class 2015-2016 -- The Basics

Welcome to Ms. Haywood's English Class! I love teaching and especially enjoy working with middle school students. My main goal is to help you succeed this year. Thank you in advance for this opportunity. My job is to make class fun, enjoyable, and informative. ***Your job is to come to class on time, participate in class, and do your homework. Be READY -- fair is fair!***

Classroom expectations

Respect yourself and other people. We have a SHARED RESPONSIBILITY to make our class environment one in which all of us are successful. Please do your part. No insults based on ethnic background, religion, skin color, native language, gender, sexual preference, body shape, size or type will be tolerated. Words matter!

Never check out

Keep your head off your desk and your eyes open. Your brain needs to be active in class. Take notes during discussion and record information that is written on the board. English class is not the time to do your homework for English or your next class.

First Things First (FTF)

Each day's routine is posted on the board. Please be seated **before** the bell tolls, have your learning tools ready, and complete the FTF. Please don't be a slow-poke or slip in two seconds after the bell ... every second counts. We will learn bell to bell, so start the "Do Now" right away.

Protect the classroom as a learning place not a beauty or barber shop

Please do not comb or brush hair, put on hats, lotion, makeup, perfume, or sunglasses.

Personal responsibility

When homework is assigned, your job is to do it by yourself using your brain. It is perfectly acceptable to get clarification and discuss or share general ideas with friends, but your work must represent your personal ideas. No late homework is allowed absent an emergency or illness.

Missed Classes and Assignments

It is your responsibility to come to tutorial to discuss material that was covered in class while you were absent. Please check the makeup folder at the student supply area and to get notes from a classmate. If you need information, talk to me directly about your personal circumstances.

Behavior

I expect you to behave yourself because you are responsible for your behavior. I prefer to deal directly with you instead of issuing demerit slips, calling your parents/guardians, or involving the dean. However, if this approach does not work out, I will enlist their support.

Contact

I prefer that you or your parents/guardians contact me by email at my official WLPCS email: chaywood@latinpcs.org However, you may contact me by telephone for urgent issues at 202-342-0529. **Please call before 7 pm.**

Supply list: A single-subject, plastic cover spiral notebook with 100 pages of paper in BLACK, a one-inch three ring BLACK binder, 5 dividers with tabs for labels, loose-leaf paper, pencils, blue or black ink pens, 3x5 index cards, and sticky notes. We can always use paper towels, tissues and hand-sanitizer.